

SCHOOL DISTRICT OF CAMBRIDGE
Board of Education – Meeting Minutes
Monday, December 20, 2010

CALL TO ORDER. BOE President, Mark Cook called the meeting to order at 6:06 p.m.

ESTABLISHMENT OF QUORUM. Established. Six of Eight Members present.

Note: Tracy Smithback-Travis (arrival 6:40) and Tim Krueger (arrival 6:47) delayed due to weather.

Upon his arrival, Tim Krueger signed his Oath of Office as a Member of the School District of Cambridge Board of Education.

PROOF OF POSTING. Provided.

ADMINISTRATIVE/COMMITTEE REPORTS.

Board Policy Committee. Committee Chair, Jody Milsap reported to the Board on discussion at November's Board Policy Meeting (which was pushed to 12/13).

Board Finance Committee. Committee Chair, Phil Adas reported to the Board on discussion at December's Finance Committee Meeting. He highlighted the various solutions that the hired Civil Engineering firm has provided to correct the Cambridge Elementary drive, horseshoe and traffic flow concerns. Kathy Davis provided reports. Additional review/discussions of the proposed options will occur and a recommendation will be made. Request for support will be forthcoming as numerous concerns have been raised by the community.

Board Communications Committee. No Report. Next Meeting scheduled February 7, 2011.

Board Severson Learning Center Committee. Tracy Smithback-Travis reported to the Board on discussion at the Severson Committee Meeting. December's meeting was abbreviated and focused on necessary items only.

Administrative Reports. Superintendent Dayton shared information regarding this year's Graduation, Child Development Days, and Dorian Festival. Kathy Davis provided the Fund Balance Audit report. Sophomores, Katie Lund and Mikayla Spier gave a brief presentation of the FFA National Convention that was held in Indianapolis.

Cambridge Blue Jay Good News Jar. Many Goods News items were read by Board of Education Members.

Board Student Representative Report. Athena Golfinos updated the Board on current events occurring for the High School Students: Various Jazz Ensemble and Swing Choir performances - Airport, Governor's Mansion, Elementary School, and Prelude, the School Band/Choir Concert scheduled that week, the field trip for Intro to Health and Advance Biology Students to view Body Works, and the Student Council's Candy Cane Gram sale which proceeds will be given to the Cambridge Food Pantry.

PTO Board Presentation Report. No PTO Presentation Report.

PUBLIC COMMENTS. No Public Comments.

ITEMS FOR ACTION.

Consent Agenda. Motion made by Tracy Smithback-Travis, second by Jody Milsap to move to approve consent agenda as presented. Motion carried, consent agenda approved.

Approval of Minutes of Past Meeting(s). Approval of meeting minutes as presented.

Treasurer's Report and Presentation of Monthly Vouchers. Approval of monthly vouchers as presented.

Personnel Items – Request for Leave of Absence, Resignations, Hiring, and Authority to Post for New Position to Staffing Plan. Mr. Dayton Reviewed the following personnel items: Notice of Eileen Fisher's resignation as Summer School Secretary after 19 years of service, the Hiring of Jacob Los, NMS Special Education Aide and the Hiring of Megan Becher, CES Special Education Aide and Colleen Killian's request for maternity leave anticipated in spring.

Approval of Donation. Approval is given for the receipt of the gift of a new specialized printer from Vern Lee/Lee Recreation.

Request for Tuition Waiver(s) – Student Request. Mr. Dayton gave clarification to Board that the approval of the Consent Agenda includes the denial of the current request for one tuition waiver. Approval of denial as presented.

Parent Attendance Letter #1 as revised by Administration and approved by the Board Policy Committee. New letter crafted by Mr. Smith as provided. Approval of new version as presented.

Consideration of Approval of Contract with CESA #1 for the Services of Kelly Schwegel, RtI Consultant. Approval of the continuation of contract for Kelly Schwegel's consulting services.

Trip Request – Overnight Trip – WIAA Wrestling Team Qualifiers Attendance at Sectionals in Westby – February 18 and 19, 2011 – Final Read. Coach Peter Moe provided explanation. Motion made by Phil Adas, second by Jody Milsap to move to approve the Wrestling Team trip request as presented. Motion carried, request approved.

Trip Request – Overnight Trip – FFA Half-time Leadership Conference at Stevens Point – January 7 and 8, 2011 – Final Read. Educator, Emily Green, provided explanation. Motion made by Phil Adas, second by Joe to move to approve the FFA half-time conference attendance request as presented. Motion carried, request approved.

2011-2012 Cambridge High School Course Offerings Description Book – Final Read.

Superintendent Dayton introduced. Mr. Rosen had no additional comments. Motion made by Tim Krueger, second by Greg Englestad to approve the 2011-2012 Cambridge High School Course Offerings Description Book as presented. Motion carried, item approved.

WASB 2010-2011 State Convention Delegate Assembly Legislative Proposals Review and Authority to Vote for Delegate Representative – Final Read. Superintendent Dayton reviewed. Annually, WASB holds its Delegate Assembly at the State Convention in January. This year, Mr. Joe Pleshek will be our District's representative. Motion made by Jody Milsap to direct its WASB Delegate Assembly representative, Joe Pleshek to vote his conscience on behalf of the District in all matter to come before the assembly, second by Tracy Smithback-Travis. Motion carried, item approved.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION.

2009-2010 Budget Year Final Audit Report – First Read. Kathy Davis expressed her appreciation for this process and provided a brief explanation of the audit results. A written explanation and a detailed copy of the audit results done by Johnson Block were provided. Kathy also indicated she would like to utilize a consultant from CESA 4 to assist with the Food Service Fund.

SUCH OTHER MATTERS AS AUTHORIZED BY LAW. None.

Motion made by Phil Adas, second by Jody Milsap to move to **ADJOURN TO EXECUTIVE SESSION to consider employment, compensation, contract and other job description requirements of the District Administrator position. State Statute Open Meetings Law Exemption 19.85 (1), (c).** Roll call taken to move to Executive Session at 7:18 p.m. All Ayes.

RETURN TO OPEN SESSION.

ADJOURNMENT.

Respectfully Submitted: Chris Hampton (for Mary Kay Rather), Recorder

Approved as Presented/With Changes as Noted:

Mark Cook, BOE President

Tracy Smithback-Travis, BOE Clerk